

**BOROUGH OF FRANKLIN PARK  
BOROUGH COUNCIL REGULAR MEETING MINUTES  
WEDNESDAY, JUNE 21, 2023**

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The regular meeting of the Borough Council of the Borough of Franklin Park was held on Wednesday, June 21, 2023 at 8:00 p.m. at the Municipal Building, 2344 West Ingomar Road, Pittsburgh, Pennsylvania 15237. The meeting was also held virtually via remote audio and video conferencing.

Council President John Parks called the meeting to order.

Pledge of Allegiance

Cathy Krummert called the roll:

**COUNCIL MEMBERS:**

Jiang Li .....present  
Brian S. Malkin .....present  
Lucas R. Myslinski, Vice President .....present  
Uday Palled .....present  
John P. Parks, President .....present  
Thomas C. Schwartzmier, Second Vice President .....present  
Junior Councilperson Ava DiGiacomo .....present  
Mayor Dennis E. O'Keefe .....present

**BOROUGH ENGINEER:**

Shawn Wingrove, Lennon, Smith, Souleret Engineering, Inc. ....present

**SOLICITOR:**

Robert Max Junker, Babst Calland .....present

**STAFF:**

Zach Brower, Recreation Program Director .....present  
Gary Bucuren, Superintendent of Public Works.....present  
Cindy Crain, Finance Director/Borough Treasurer.....present  
Rege Ebner, Borough Manager .....present  
Walt Healy, Police Chief.....absent  
Jim Huff, Manager of Golf Course & Parks Facilities .....absent  
Cathy Krummert, Borough Secretary .....present  
Andy Nock, Assist. Bldg. Insp./Fire & Tech Official.....present  
Tim Phillips, Building Inspector/Zoning Officer.....present  
Sam Snyder, Police Lieutenant.....present

**PRELIMINARY MATTERS**

None

**PUBLIC COMMENTS**

Ray Ojerholm, 2540 Countryside Lane – Requested Council to consider amending the proposed Mission Statement for the Borough to include the word “worship”. Mr. Junker indicated that there is no prohibition against adding the word if Council would choose to make the amendment. Council discussed and concurred to make the amendment when considering the motion this evening.

Pete Finnegan, 2594 Hunters Point Court North – Requested Council allow him to participate in the Festival in the Park this Saturday, which is also ARRL Field Day, an annual event to practice emergency preparedness and to demonstrate his amateur radio (ham radio) hobby to the public. Mr. Parks suggested that this matter be discussed further tomorrow.

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**APPROVAL OF THE MINUTES** – Mr. Schwartzmier moved the minutes of the May 17, 2023 pre/post meeting, the May 17, 2023 regular meeting, and the June 7, 2023 work session, be approved, seconded by Mr. Palled and carried.

**TREASURER'S FINANCIAL REPORT** – Mrs. Crain summarized the May Treasurer's Financial Report. The General Fund revenues for the month of May totaled \$1,535,389.00. Year-to-date total revenues are \$3,758,535.00, which represents 34% of the 2023 total budget. The General Fund expenditures for the month of May totaled \$728,628.00. Year-to-date total expenditures are \$3,355,016.00, which represents 25% of the 2023 total budget. Dr. Li moved the May Treasurer's Financial Report be accepted as read, seconded by Mr. Myslinski and carried.

**POLICE REPORT** – Mayor O'Keefe read the Police Report and activity report for the month of May 2023. The police responded to 738 calls for service. Mr. Schwartzmier recommended the Police Report be filed with the Police Secretary.

**FIRE COMPANY REPORT** - Mr. Myslinski read the Fire Company Report for May 2023. Mr. Myslinski indicated that the fire company responded to 22 calls for the month and the manpower for the month totaled 380 volunteer hours.

**BUILDING INSPECTION REPORT** - Mr. Phillips read the Building Inspection Report for May 2023. Mr. Phillips issued 25 permits and collected \$19,200.00 in fees. Total value of construction was \$1,719,354.00.

**ANNOUNCEMENT OF EXECUTIVE SESSION** – Mr. Parks announced that Borough Council held an executive session on June 7, 2023 to discuss SharePoint security, Bliss (Washington Lane) and personnel, and Borough Council held an executive session on June 21, 2023 to discuss personnel.

**OLD BUSINESS**

None

**NEW BUSINESS**

**APPROVAL OF THE BILLS** – Mr. Malkin moved Council authorize the payment of the bills, which have been reviewed and approved since the last meeting, seconded by Mr. Palled and carried.

**INTRODUCE ORDINANCE NO. 678-2023 ACCEPTING AND ADOPTING WINDSOR COURT AND ALL APPURTENANCES IN THE WILLOW RIDGE PLAN OF LOTS** – Mr. Junker introduced Ordinance No. 678-2023 accepting and adopting as a Borough street Windsor Court and all appurtenances in the Willow Ridge Plan of Lots. This ordinance will be properly advertised for action at the July regular meeting.

**BLISS RESIDENTIAL LAND DEVELOPMENT, SET-ASIDE AGREEMENT REDUCTION** – Mr. Schwartzmier moved the Set-Aside Agreement in the amended amount of \$234,104.92 for the Bliss Residential Land Development, be reduced by \$32,794.92 to \$201,310.00, in accordance with the letter from Lennon, Smith, Souleret Engineering, Inc. dated June 14, 2023, seconded by Mr. Myslinski and carried.

**ACCEPT RESIGNATION OF AMANDA FEDUNOK, POLICE OFFICER** – Mr. Palled moved to accept the resignation of Amanda Fedunok as a Police Officer effective June 6, 2023, seconded by Dr. Li and carried.

**HIRE MARCI BURKHART AS THE BUILDING INSPECTION/ZONING ADMINISTRATOR** – Mr. Myslinski moved to ratify the hiring of Marci Burkhardt as the Building Inspection/Zoning Administrator effective June 21, 2023, at a salary of \$50,000.00 per year, seconded by Dr. Li and carried.

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**AWARD NORTH HILLS COG BID FOR ROCK SALT TO MORTON SALT COMPANY** – Mr. Malkin moved Morton Salt Company be awarded the bid for rock salt at a cost of \$81.77 per ton delivered, for the period September 1, 2023 to August 31, 2024, with two additional incremental years, as per the North Hills COG bid opened May 25, 2023, seconded by Dr. Li and carried.

**NOTIFY CIVIL SERVICE COMMISSION OF POLICE OFFICER VACANCY & REQUEST CERTIFICATION OF ELIGIBILITY LIST** – Mr. Myslinski moved to notify the Civil Service Commission of a Police Officer vacancy due to Amanda Fedunok’s resignation and to request the certification of an eligibility list, seconded by Dr. Li and carried.

**ADOPT MISSION STATEMENT FOR THE BOROUGH** – Mr. Palled moved to adopt the following Mission Statement for the Borough:

*Franklin Park Borough is committed to creating a safe and welcoming community for our residents, businesses, and visitors. We place equal value on our green spaces as we do our developed areas and strive to maintain a fiscally responsible balance between sustainable land use and economic opportunity. Through the dedication and guidance of municipal leadership, we provide services and support that enhance the lives of those who live, work, worship and play in our borough.*

seconded by Mr. Malkin and carried.

**DEERFIELD ESTATES PLAN PHASE I, FIRST ADDENDUM TO DEVELOPMENT AGREEMENT** – Dr. Li moved to enter into a First Addendum to Development Agreement with Deerfield Estates FP Development LLC for the development and construction of the Deerfield Estates Plan Phase I, located off Nicholson Road, seconded by Mr. Schwartzmier and carried.

**RESOLUTION NO. 1334-2023, GRANT APPLICATION FOR PROPOSED STREAM AND STREAM BANK REPAIR AND RESTORATION FOR THE UNNAMED TRIBUTARY ALONG MONTGOMERY ROAD** – Mr. Junker summarized Resolution No.1334-2023. Mr. Myslinski moved to adopt Resolution No. 1334-2023 authorizing the Borough Manager to apply for a Growing Greener Grant through the Pennsylvania Department of Environmental Protection for the proposed stream and stream bank repair and restoration for the unnamed tributary along Montgomery Road that flows to Bear Run in the Lowries Run Watershed to fulfill a portion of the Borough’s Municipal Storm Sewer System (MS4) Pollution Reduction Plan as approved under its National Pollutant Discharge Elimination System Permit with the PA DEP, seconded by Dr. Li and carried.

**AWARD ADD ALTERNATE 1 AND ADD ALTERNATE 2 FOR THE SUMMER FIELDS SIDEWALKS UNDER PREVIOUSLY AWARDED CONTRACT NO. 23-R01 TO PALOMBO CONTRACTING** – Mr. Palled move to award Add Alternate 1: Summer Fields Sidewalks – Borough Sidewalks in the amount of \$19,625.00 and Add Alternate 2: Summer Fields Sidewalks – Developer Sidewalks in the amount of \$52,875.00, to the previously awarded Contract No. 23-R01 between the Borough and Palombo Contracting of New Kensington, PA as set forth in the motion approved at the March 15, 2023 regular meeting, seconded by Mr. Malkin and carried.

**BOROUGH MANAGER** – Reminded everyone of the Festival in the Park and the celebration of the Borough’s 200<sup>th</sup> anniversary this Saturday. A history display will be available in the activity center during the event.

**MAYOR O’KEEFE** – Encouraged everyone to attend the Festival in the Park to celebrate the Bicentennial.

**MR. PALLED** – Encouraged carpooling to the Festival in the Park on Saturday.

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**MR. MALKIN** – Asked about traffic restrictions for the Festival, and Mr. Brower noted that information will be posted tomorrow. Mr. Malkin asked about recent bear sightings, and Lieutenant Snyder recommended removing bird feeders and food sources.

**SUPERINTENDENT OF PUBLIC WORKS**

- To accommodate parking for Festival in the Park, the yard waste site will temporarily close tomorrow at noon and will reopen Sunday.

**RECREATION PROGRAM DIRECTOR**

- Festival in the Park will begin at 4:00 p.m. on Saturday.

**COMMENTS FROM THE FLOOR** - None

**MOTION TO ADJOURN** – Mr. Myslinski moved to adjourn the meeting, seconded by Mr. Malkin and carried. The meeting was adjourned at 8:30 p.m.

Respectfully submitted,



Cathy L. Krummert  
Borough Secretary

Audience Present - 9 (6 in person/3 virtual)